



GRANT APPLICATION

Note: Application must be COMPLETELY filled out in order to be considered.

ORGANIZATION INFORMATION

Organization Name _____ Date of Incorporation _____
 Address _____ Tax ID No. _____
 City _____ State/Zip _____
 Telephone _____ Fax _____ E-mail _____
 Executive Director _____ Telephone _____
 Contact Person/Title _____ Telephone _____

Primary Service Category (check only one)

Education Health Human Services
 Other _____

Summarize the organization's mission (2-3 sentences) _____

Indicate geographic service area _____

List the type of clientele you serve and the number served per year. (Who will benefit and how many?) _____

FINANCIAL INFORMATION

Current Operating Budget for entire organization \$ _____
 Fund Raising Cost \$ _____ % Administration Cost \$ _____ %

Principal Sources of Support

Earned Income _____ %	Individual Contributions _____ %	Govt. Contracts _____ %
United Way _____ %	Foundations/Corporations _____ %	Other _____ %

GRANT REQUEST

Program Title _____

Other _____

Total Program Budget (*copy required; see Required Attachments on page 3*) \$ _____

Amount Requested \$ _____

Time frame in which the funds will be used: From _____ To _____

Summarize the purpose of your request. (4-5 sentences) _____

How will the program be funded in the future? _____

List other funding sources from which funding is requested.

<i>Funding Source</i>	<i>Amount</i>	<i>Status of Request (date rec'd./pending)</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

REQUIRED ATTACHMENTS

- Current Board of Directors, please list business addresses and occupations.
- The Foundation considers grant application only from non-profit organizations as defined under the Internal Revenue Code and applicable regulations. The applicant must have obtained a 501(c)(3) determination letter prior to submitting an application and must include a copy with this application.
- Copy of Program Budget.

Please submit your complete application to the following address:

Joseph E. & Marjorie B. Jones Foundation
Attn: Application Processing
1666 Connecticut Ave., NW, Suite 200
Washington, DC 20009-1039

Note: Deadline for submission is May 31st. Grants are awarded before Dec. 31st.