



GRANT APPLICATION

Note: Application must be COMPLETELY filled out in order to be considered.

ORGANIZATION INFORMATION

Organization Name _____ Date of Incorporation _____

Address _____ Tax ID No. _____

City/State/Zip _____

Telephone _____ Fax _____ Website _____

Executive Director Mr. Mrs. Ms. Other _____

Exec. Director Telephone _____ Exec. Director Email _____

Contact Person/Title Mr. Mrs. Ms. Other _____

Contact Telephone _____ Contact Email _____

Primary Service Category (check only one)

Education Health Human Services Other _____

Summarize the organization's mission (2-3 sentences) _____

Indicate geographic service area _____

List the clientele you serve and the number served per year (Who and how many will benefit?) _____

REQUIRED ATTACHMENTS

1. Current Board of Directors. Please list business addresses/occupations.
2. 501(c)(3) Determination Letter.

Note: The Foundation only considers applications from non-profit organizations as defined under the Internal Revenue Code and applicable regulations. The applicant must have obtained such letter prior to submitting an application and must include a copy with this application.

3. Copy of Program Budget.

Please do not send any supplemental documents (including marketing material, annual reports, etc.) with your application. If we need further information, we will request it once we have reviewed your application.

Submit your completed application to:

Joseph E. & Marjorie B. Jones Foundation
Attn: Application Processing
P. O. Box 6677
Annapolis, MD 21401

Note: *The application deadline is May 31st each year. All applications must be IN our P.O. Box no later than May 31st. No hand-delivered applications will be accepted. There will be no exceptions to this policy. If an application is received after May 31st, it will be held and considered for the following grant year. All application packages must be sent in hard copy to the P.O. Box address. No email or electronic submissions will be accepted. All applicants will receive an "acknowledgment" email upon receipt of their application.*